

ALBERTA HORSESHOE PITCHERS ASSOCIATION

BYLAWS

Revised: October, 2019

SECTION 1 MEMBERSHIP

Any person may join the AHPA by paying the membership dues.

There shall be seven (7) classes of membership: CHARTERED, HONORARY, LIFE, REGULAR, NON-PLAYING, ASSOCIATE AND JUNIORS.

SECTION 1.1 Chartered Memberships

Chartered memberships shall include all subscribers of the application and bylaws herewith, also such person as determined by election held by the Board of Directors prior to April 24, 1977. They shall have the same rights and privileges and pay the same dues as Regular Members.

SECTION 1.2 Honorary Memberships

Honorary members will be those persons admitted by the Board of Directors, as the Board of Directors sees fit, from time to time. They have no rights or privileges.

SECTION 1.3 Life Memberships

Life member shall include all members who have been awarded such status as decided at a General Meeting. These members will be 80 years old and have been a member in good standing, for at least the previous 5 years, of the AHPA. These members will have all the rights of the regular member.

SECTION 1.4 Regular, Junior and Non Playing Memberships

Regular, Junior and Non Playing members shall include all persons residing in the Province of Alberta who have paid the prescribed fee as set by the members at the Annual General Meeting. Regular and Non Playing members shall have all the rights and privileges of the AHPA and shall have the right to vote and hold office. Junior members shall be those who are age 17 or less as of January 1 of the year in consideration. Juniors shall have the right to vote; but not the right to hold office.

SECTION 1.5 Associate Memberships

Associate Members shall include those members who are given memberships by any Director. They shall have no rights or privileges and shall not be permitted to vote.

SECTION 1.6 Membership Dues

Membership dues shall be set at the Annual General Meeting. They shall be payable for the current year coming September 1 and ending August 31. Members must be in good standing (60) sixty days prior to Annual General Meeting.

SECTION 1.7 Loss of Membership

Non-payment of Annual Dues will mean automatic suspension of the membership until current Annual Dues are paid.

SECTION 1.8 Membership Suspension

Members may be suspended or expelled by the Board of Directors for reasons deemed by the Board to be in any way detrimental to the AHPA, or who willfully commits a breach of the by-laws of the AHPA. Such suspensions or expulsion may be appealed by the member at the next General meeting.

SECTION 1.9 Resignation of Members

Members may resign in writing to the Secretary of the AHPA.

SECTION 1.10 Loss of Rights

Any member who, for any reason, ceases to be a member shall forfeit all rights and claim of interest in the property or effects of the AHPA, including loss of the right to vote and the right to hold office in the AHPA

SECTION 2 AFFILIATIONS

Section 2.1 Affiliation of Organization

Organizations established for objectives similar to the AHPA may be affiliated, providing application is made, and the prescribed fee is paid. Affiliation fees are set at \$20.00 per year but may be changed by ordinary resolution at an Annual General Meeting. Only affiliated clubs are eligible for assistance from AHPA.

An affiliated organization is permitted to send one representative to the Board of Directors meetings and to the Annual General Meetings, but shall have no vote as an organization.

SECTION 3 GENERAL MEETINGS

SECTION 3.1 Modes of calling Annual General or Special General Meetings

The AHPA shall hold an Annual General Meeting. This meeting will be held, when practicable during the month of October. Notice of meeting shall be in writing, mailed or emailed, to the last known address of each member entitled to a vote. Notice shall include the exact time, date and address of the meeting

place, also to contain as near as possible the agenda for such meeting. This notice shall be in the mail, or emailed a minimum of (21) twenty – one days prior to the date of such meeting.

SECTION 3.2 General Meetings

The AHPA shall call General Meetings at any type if so specified by the President or Board of Directors. Members entitled to vote to be notified as specified above.

SECTION 3.3 Special General Meetings

The AHPA shall hold Special General Meetings upon receipt by the President of a petition, signed by 25 (twenty-five) members entitled to vote, setting forth the reason for calling such meeting. Notice in writing such meeting as specified for Annual General Meetings.

SECTION 4 SPECIAL RESOLUTION

Section 4.1 Bylaws

The Bylaws may be rescinded, altered or added to by “Special Resolution”. Special resolution means a resolution passed at a general meeting of which not less than (21) twenty-one days notice specifying the intention to propose the resolution has been duly given, and by vote of NOT LESS than 75% of those members who do so, vote in person.

SECTION 5 QUORUMS

SECTION 5.1 Quorums

Quorum for Annual General and Special Meetings for the purpose of the AHPA shall be (15) fifteen members eligible to vote, plus at least two executive members, plus two directors present in person within (20) twenty minutes after the time called for such meeting, except that where a quorum is not present, the meeting shall stand adjourned to a time and place as determined by the President or Chairman and majority of those members who are present at the adjourned meeting.

SECTION 5.2 Voting

Every member in good standing (60) sixty days prior to AGM shall be allowed (1) one vote, as per Section 3. Every question at the meeting shall be by simple majority except as heretofore mentioned. The President or chairperson shall only cast the deciding vote in case of a tie, expect where stated otherwise.

SECTION 6 BOARD OF DIRECTORS

Section 6.1 Directors

The Board of Directors of the AHPA shall consist of Elected Officers and Zone Directors.

Zone Directors shall be elected by the members of each zone prior to the Annual General Meeting. Where a zone has not elected a representative, then a “Director at Large” shall be appointed by the Board of

Directors to perform those duties until a Zone Director can be elected by the zone. There shall be (8) eight Zone Directors, one per zone. Zones shall be set by the Alberta Sport Foundation.

Section 6.2 Quorum at Board Meeting

A minimum of seven (7) members of the Board of Directors shall form a quorum for the transaction of business. No formal notice of a meeting shall be required if all Directors are present or if those not present have signified that the meeting may be held in their absence. Meeting of the Board of Directors will be called by the Secretary when so instructed by the President or Vice President. Notice of such meeting shall be delivered directly by telephone, email or in writing to each Director not less than (1) one day prior to such meeting. FOURTEEN (14) days notice to be given if practical. Every question at a meeting of the Board of Directors shall be determined by a simple majority vote. In event of a tie, the chairman shall then have the deciding vote.

SECTION 7 TERMS OF EXECUTIVE

The President, 2nd Vice President, Treasurer and League Statistician will be elected on odd years, for a (2) two year term and will serve until conclusion of the second Annual General Meeting after election.

The 1st Vice President, Secretary, Tournament Statistician and Tournament Director will be elected on even years for a (2) two year term and will serve until conclusion of the second Annual General Meeting after election.

All elected officers may serve a longer term if they are elected or appointed and wish to serve. If for any reason an officer leaves office, the Board of Directors may appoint a regular member to office pro tem, except that of the Presidency, which shall be filled by the Executive in the order shown below. The pro tem office shall be filled at the next Annual General Meeting.

Any elected officer may be suspended or expelled by the Board of Directors for reasons deemed by the Board to be in any way detrimental to the AHPA, or who willfully commits a breach of the by-laws of the AHPA. Such suspensions or expulsion may be appealed by the member at the next General Meeting.

SECTION 8 EXECUTIVE

Section 8.1 Executive

The executive of the AHPA shall consist of the following 5 elected positions.

Elected Officers are: President; 1st Vice President; 2nd Vice President; Secretary and Treasurer.

The President shall appoint chairpersons for the following committees:

Game Related Sales

Newsletter Editor

Membership

AHPA Representative to the Horseshoe Canada Hall of Fame Committee

Awards Committee

Bursary Committee

Section 8.2 Quorum of Executive Meeting

A minimum of 3 members of the executive must be present to hold an executive meeting. No formal notice of a meeting shall be required if all Directors are present or if those not present have signified that the meeting may be held in their absence. Meeting of the Executive will be called by the Secretary when so instructed by the President or Vice President. Notice of such meeting shall be delivered directly by telephone, email or in writing to each Director not less than (1) one day prior to such meeting. FOURTEEN (14) days notice to be given if practical. Every question at a meeting of the Executive shall be determined by a simple majority vote in event of a tie, the chairman shall then have the deciding vote.

SECTION 8.3 Resolution in Writing (Board of Directors)

A resolution in writing or email, signed by all the Directors or by electronic response, shall be valid and in effect as if it had been passed at a meeting of the board, duly called and constituted.

SECTION 8.4 Remuneration

The Directors and Officers shall not receive remuneration for their services to AHPA. Expenses upon submission of AHPA expense sheet, supported by receipts, in compliance with the guidelines by the provincial government will be refunded.

SECTION 9 DUTIES AND AUTHORITY OF OFFICES AND EMPLOYEES

The Board of Directors, may, from time to time appoint such officers and employees or agents as they deem necessary to carry out the objectives of the AHPA, and such officers, employees or agents shall have such authority and perform such duties as the board shall from time to time direct, all within the scope of the applicable legislation and the bylaws.

Officers and agents may be discharged by the Board of Directors at any time as the Board deems necessary.

SECTION 10 AUDITING

The books, accounts and records of the AHPA shall be audited at least once a year by a duly qualified person or persons appointed for that purpose at the Annual General Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the AHPA. Where an auditor has not been appointed, then the Board of Directors may appoint one. "Qualified person" means that said person must have a Professional Accounting designation.

SECTION 11 CUSTODY AND USE OF THE SEAL

The AHPA may adopt a seal which shall be the common seal of the AHPA. This seal shall be kept by the Secretary of the AHPA under control of the Board of Directors and shall be affixed to documents as required, accompanied by the signature of the signing officers.

SECTION 12 INSPECTION OF THE RECORDS

Any member of the AHPA may inspect the records, statements and financial statements providing reasonable notice is given and a mutually convenient time is available. Copies of any documents shall be provided to a member provided cost of copying is paid by the member.

SECTION 13 DISPUTES

Where a dispute has arisen out of the affairs of the AHPA, or between any members of the AHPA concerning the affairs of the AHPA, then the dispute may be considered by the Board of Directors. If a member or a person who is aggrieved and who has, for not more than six months ceased to be a member. The Board of Directors of the AHPA shall be the arbitrators of aforementioned disputes of an aggrieved person and decision of the board shall be final.

SECTION 14 RULES OF ORDER

Except as amended at the Annual General Meeting, "Roberts Rules of Order" shall govern.

The fiscal year shall commenced at 00:01 on September 1 and continue until midnight on August 31 of the following year.

SECTION 15 SOCIETY CEASING TO EXIST

All the assets shall be liquidated and donated to a charity as per Provincial regulations.

SECTION 16 POWERS OF THE EXECUTIVE

SECTION 16.1

All documents shall be signed by two directors, as appointed by the Board. All cheques shall be signed by one Director plus the Treasurer.

SECTION 16.2

The President is authorized to spend up \$250.00 on any one item.

The Executive are authorized to spend up to \$500.00 on any one item.

The Board of Directors is permitted to spend up to \$1000.00 on any one item. The above amounts are in addition to amounts authorized by the By-Laws or the budget.